



Minutes of the Annual General Meeting held at 2.00pm on Sunday 21st July 2024

No.	Item	Description
1.	Welcome & Introduction	<p>The Chair, Stephen Rapkin (SR), welcomed everyone to the 64th AGM and declared the meeting open. Stephen welcomed everyone present (c.150 attendees including leaders of all sections, all trustees and the Group's honorary president).</p> <p>Special guests from District/County were also welcomed (including co-DLV Mark Benfold, King's Scout Lead, Eloise Jack & DofE lead, Matt Wheeler)</p>
2.	Apologies for absence	<p>Apologies from John Goddard from the Baptist church (one of our sponsor churches)</p>
3.	Governance Topics	<p>Governance Topics</p> <p>a. Approve the minutes of the Annual General Meeting held on 09 Jul 2023 2023 AGM minutes have been available for review and previously reviewed by trustees at their meeting (25 Sep 2023). Proposed: Chair; Seconded: Ken Lowe Meeting approved minutes.</p> <p>b. Adopt the model constitution from Policy, Organisation and Rules (POR) Constitution has been available for review since 24 Jun 2024 Proposed: Chair; Seconded: Hannah Chivers Meeting approved adoption</p> <p>c. Note the Group's financial year (1 Apr – 31 Mar) Meeting noted the financial year as stated.</p> <p>d. Agree the number of members that may be appointed to the Trustee Board (up to 12) Proposed: Chair; Seconded: Peter Pollak Meeting agreed the Trustee board would be formed of up to 12 trustees</p> <p>e. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM) Proposal: One of Chair or Group Lead Volunteer (formerly GSL) to attend, plus 10 other members of the Group Scout Council Proposed: Chair; Seconded: James Wright Meeting approved the quorum</p>
8.	Review of the previous year	<p>a. The Group Lead Volunteer's review of Scouts in the 5th Saffron Walden Scout Group</p> <p>GLV gave a review of the year and highlighted the following:</p> <p>The time, effort & experience given by leaders is to be commended.</p>

		<p>Particular mention was made of the variety of activities and opportunities presented to the young people as well as repeating activities that were particularly well received.</p> <p>GLV highlighted Skills4Life and presented the story of Theo, an ex-Scout who tried Scuba diving at Scouts and proceeded to get multiple qualifications in the discipline and continue on to study marine biology at university where he's entering his 3rd year.</p> <p>GSL thanked the following: Leaders, Trustee Board, District, fellow leaders in other groups, local businesses and not least the long-suffering partners and families of Leaders.</p> <p>b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts</p> <p>Ed Byrne gave an overview of the state of Scout finances and highlighted that the accounts had been available for review for the last month. He made particular reference to the importance of Gift Aid, thanked all who contributed in this way and pointed out that we would not break even without it. Opportunities are available to sign up through OSM or via a paper form. Reference was made to how fundraising supplements income and that the group makes its money work very hard. Ed made a plea for any opportunities for fundraising or grants from the community.</p> <p>Ed closed by highlighting the 5ths inclusiveness policy that Scouting is for all and money should never be a barrier. He invited anyone to talk with a leader or himself in confidence to ensure participation for their child was possible.</p> <p>Ed was thanked on behalf of the Group for his hard work on the Finances this year</p>
4.	Making appointments	<p>Stephen stepped down as Chair of the meeting and Group going forward & Dom took over temporarily.</p> <p>Dom thanked Stephen for his hard work as Chair over the last 4 years and explained to the meeting that an open selection process had been used for seeking nominations to the Trustee Board.</p> <p>a. Appoint the Group Chair Nigel Bailey was recommended by the Trustee Board as Chair for 2 years. The meeting approved the nomination unanimously</p> <p>Dom handed the meeting back to Stephen who remained Chair until midnight</p> <p>b. Appoint the Group Treasurer Ed Byrne was recommended by the Trustee Board as Treasurer for 3 years. The meeting approved the nomination unanimously</p> <p>c. Appoint members of the Group Trustee Board The following members were also appointed with terms as shown: James Wright – 3 years Jenny Simms – 1 year Ken Lowe – 2 years Mayank Seth – 1 year Stephen Rapkin – 2 years (also URC rep)</p> <p>f. Appoint the Independent Examiner</p>

		Amy Empson was recommended by the Trustee Board as Independent Examiner for FY24/25. The meeting approved the nomination unanimously
5.	Strategy, Inclusion & Recruitment	<p>Nigel began by thanking Stephen and presenting a small gift on behalf of the Group.</p> <p>Nigel updated the meeting on the Strategy meeting that had taken place in May and the ensuing work by the Trustee Board, including filtering the feedback & prioritising as well as conducting a RAG analysis of the Group. Nigel discussed the new structure of the Scout Group including the Section Teams, Trustee Board and the new Group Leadership Team (GLT). He took the meeting through the GLT, including opportunities for getting involved and asked the meeting to consider volunteering to help with the GLT.</p> <p>Nigel went on to build on Ed's comments on being an inclusive Group and how finances should not be a barrier to Scouting.</p> <p>Finally Nigel shared the sad news of the passing of Mike Fernandes, former Chair and led a short silence for the Group to pay its respects.</p>
		The AGM proper ended here
6.	Awards	<p>GLV introduced the Mark Hoare awards which were presented by Honorary Group President, Neville Wilson to:</p> <p>Squirrels: Ted Handy Beavers (Weasels): Giorgio Bonomo-Jackson Beavers (Ferrets): Harriet Campbell-Ryan Cubs (Aztecs): Euan Hart Cubs (Incas): Tima Manokha Scouts (Apollo/Orion): Zix 'Spider' Wang Scouts (Scorpius): Jasper Dear</p> <p>Chief Scout's Awards for Good Service were presented to: David Skingsley (Scouts) John Browne (Scouts)</p> <p>Chief Scout's Bronze Award was presented by Mole to: Giorgio Bonomo-Jackson</p>
7.	And finally	Nigel presented Dom with a small gift in recognition of his enthusiasm & hard work holding down multiple roles for the last several years
8.	Close	